

Council for the Advancement of African Canadians in Alberta (CAAC),  
operating as Africa Centre

## Board Recruitment Notice

### About Us

The Council for the Advancement of African Canadians in Alberta (CAAC), operating as Africa Centre, is a non-profit organization that serves the interests of the African descent community in Edmonton. Incorporated in 2006, the Africa Centre offers programs and services that address the needs of the African descent community in Edmonton to enable their full integration into the Canadian lifestyle, while upholding and celebrating cultural roots. For more information about the Africa Centre, please visit our website at [www.africacentre.ca](http://www.africacentre.ca).

### Position Profile

The Board of Directors of the Africa Centre is a governance board with plenary authority over the business and affairs of the organization. Each Director is elected by the membership of the Africa Centre at the Annual General Meeting or at a General Members Meeting for a three-year term.

**Committees:** Board Directors serve on one of the following standing committees: Governance and Policy Committee, Finance and Risk Mitigation Committee, and Community Strategies and Engagement Committee. Other committees include African Multicultural Community Centre (Building) Committee and Scholarship Committee.

**Remuneration:** Board Directors are volunteers and do not receive remuneration for their service. They are, however, reimbursed for authorized costs incurred while doing business for the Africa Centre.

### Benefits of Serving on the Africa Centre Board:

- Contribute to a cause you are passionate about, while being welcomed to represent Africa Centre at events ranging from meetings with elected officials to galas, soccer tournaments, and community celebrations.
- Network with other professionals and community leaders.
- Gain extensive experience, and mentorship in non-profit governance and leadership.



**AFRICA  
CENTRE**

The Council for  
Advancement of  
African Canadians  
in Alberta

- Make a lasting impact on the African Canadian Community at large, and across Western Canada.

**Skills and Qualifications:** We require board members who are excited to support the community, carry themselves professionally, and want to see the African descent community in Western Canada thrive. **We would be most interested in seeking people from the following professions:**

- Communications and Public Relations; Business Administration; Public Administration/Public Policy; Law; Accounting (with an accounting designation); Finance and Risk Management; Fund Development; Education; Social Work; Engineering; Architecture; Property Management; Program Design and Evaluation; Medical Profession; and International Development.

**Time Commitment:** 3-4 hours for monthly board meetings; 2-3 hours for monthly committee meetings; and 2 or more hours for other occasional board activities. On average, at least 10 hours a month may be required.

## How to Apply

Interested individuals can email a confidential written expression of interest and resume to [caacboard@africacentre.ca](mailto:caacboard@africacentre.ca).

**Closing Date: May 31, 2026**